

# SARAH MARIA GONZALES

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## **WRITING & EDITING EXPERIENCE**

- **2000-present: Editor Sarah – Editing, Writing & Consulting Services**

*Title: Owner, Editor & Writer*

Edit books and articles for clients, consult on publishing industry, write freelance articles for various publications including: *Bon Appetit*, *Ms. magazine*, *Variety*, *LOST Magazine*, *Ostrich Ink*, *Boldtype*, *The Summerset Review*, *The Dragonfly Review*

- **2006-2007: *Variety*/ Reed Business Information**

*Title: Web Editor & Writer*

Web Editor of *VarietyWeekend.com* and *Stylephile.com*. Attend weekly editorial meetings with *Variety Weekend* (print issue) staff to plan each weekly issue; pitch ideas; write articles; edit print content for online suitability; put content online; optimize graphics for web; post web-only content; update evergreen content weekly.

- **2006: DZN – The Design Group**

*Title: Copywriter (contract)*

Write copy for Warner Brothers movie website. Collaborate with art directors and graphic designers to pitch various website design ideas to client.

- **2004-2005: *Not For Tourists Guides***

*Title: City Editor (Los Angeles)*

City Editor of the 2005 Edition of the *Not For Tourists Guide to Los Angeles*, a hardbound, widely distributed tour book intended for city residents. Gather information from team of neighborhood editors; write descriptions for each of LA's neighborhoods; write hundreds of blurbs for restaurants, museums, galleries, bars, hotels; update content for new edition; submit to New York-based editorial office.

- **2003-2005: *Ms. magazine***

*Titles: Asst. to Ed-in-Chief (03), Book Review Ed (03-05), Associate Ed (04-05)*

Attend weekly editorial meetings; pitch story ideas; shape each new issue; read and respond to submissions; assign stories to freelance writers; edit articles and reviews; write articles and reviews.

- **2002-2003: Feigen/Parrent Literary Agency**

*Title: Literary Agent's Assistant*

Assist literary agents in selecting new properties for representation; read and evaluate manuscripts and screenplays; write coverage; edit manuscripts.

## **BROADCAST/ MEDIA PRODUCTION EXPERIENCE**

- **2008: BBC America News**

*Title: Fixer/ Local Producer (Contract)*

Assist LA-based film crew with shooting in Alaska. Arrange locations and interviews.

- **2006-2007: GagReel, Inc.: Media Production Company**

*Title: Vice President/ Corp. Secretary*

Secure new clients in the media production and post-production fields; provide editorial and production services to film industry; file corporate paperwork; keep financial records and invoicing records.

- **2007: Olga TV: The Paul O'Grady Show**

*Title: Fixer/ Local Producer (Contract)*

Assist British film crew with shooting in Los Angeles; arrange film permits, locations and general local knowledge about area and film industry.

- **2004: BBC/ Scream Films: Film for BBC UK Television**

*Title: Fixer/ Local Producer (Contract)*

Assist British film crew with shooting in Los Angeles; arrange film permits, locations, catering, casting, banking and general local knowledge about area and film industry.

- **2004: BBC 1: Documentary for BBC UK Television**

*Title: Fixer/ Local Producer (Contract)*

Assist British film crew with shooting in Los Angeles; arrange film permits, locations, catering, casting, banking and general local knowledge about area and film industry.

## **WEB DESIGN EXPERIENCE**

- **2005-present: SwirlyGig Media: Web & Graphic Design**

*Title: Owner & Principal Designer*

Create multi-page websites for clients; consult with new clients on ideas and needs, translate these into web content; put content online and beta test before going live; update client's sites as needed; create custom graphics and logos.

- **2006-2007 Variety/ Reed Business Information**

*Title: Web Editor & Writer*

Web Editor of *VarietyWeekend.com* and *Stylephile.com*. Attend weekly editorial meetings with Variety Weekend (print issue) staff to plan each weekly issue; pitch ideas; write articles; edit print content for online suitability; put content online; optimize graphics for web; post web-only content; update evergreen content weekly.

- **2005 - present: Captive Daughters: Anti-Sex Trafficking NGO**

*Title: Web Editor/ Writer*

Redesign outdated website with new graphics and content; implement database and email servers; add multiple new pages of content specific to client's issue; write articles about issue; write grant proposals, letters, newsletters; update weekly blog site.

## **ADDITIONAL EXPERIENCE & INFORMATION**

- **Fiction Writer**

Published short stories in various literary journals since 1997

- **Substitute Teacher**

Substitute teach for grades K-12 in the Anchorage School District since October, 2008

## **EDUCATION**

- **University of California, Berkeley**

B.A. in English Literature, May, 2002

## **REFERENCES**

Available upon request